

Appendix C – Sincil Bank Monitoring Table

Project Name	Start year	Project Manager	Milestones	CMT Champion update of progress against milestones	RAGB	Budget and spend to date	Vision 2020 Aspirations
Streets and open spaces for people theme							
Review refuse and recycling storage and collection	2017/18-2018/19	Simon Walters	<p>Nov 2017: Set up a working group with residents and street cleansing team to discuss and understand the current strategy.</p> <p>1. Testing if it is the most efficient way of dealing with the issues with community.</p> <p>2. dissemination of information to public</p> <p>Dec 2017 - LCC sent letters to all skip hire companies informing that all skips in the area must have lockable lid</p> <p>Dec 2017: Analysis of Fly tipping hot spots to be carried out to inform programme of CCTV cameras.</p> <p>Feb 2018: Monitor wheelie</p>	<p>At the Sept streets and open spaces meeting 4 residents agreed to be part of the working group.</p> <p>First meeting held - November 2017 agreed that focus should be on enforcement. Outcome of the meeting fed back to the residents group in Dec.</p> <p>Residents group agreed to monitor</p> <p>Analysis complete and information used to inform Phase one of CCTV programme in the area.</p> <p>Residents and</p>		Officer time	<p>Let's preserve the unique character of our City.</p> <p>Let's help people feel safe and welcome in their communities</p>

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			<p>bins left out of street on non-collection days</p> <p>Mar 2018: Public consultation on CCTV</p> <p>Apr 2018: Issue notices to residents reminding them to remove bins from the pavement. COLC enforcement action- issue repeat notices to offenders.</p>	<p>neighbourhood working team completed review and recorded properties with bins left out on the pavements.</p> <p>Jan 18 - Meeting with Videocom to identify suitable locations for equipment. Awaiting response from Videocom, public consultation delayed until May.</p> <p>Process map prepared and approved by residents group. Streets identified for trial and will commence in April.</p>			
Review and repair street signs	2017/18	Paul Carrick	<p>Dec 2017: Review of Street name plates in the Sincil Bank area</p> <p>Feb 2018: Agree number and cost of street signs to be repaired</p> <p>Apr 2018: Street signs</p>	<p>All name plates recorded, catalogued and ranked in order of priority - awaiting quote from Investment Team</p> <p>Agreement with Investment team to repair 50 street signs, £75 each</p> <p>Work to commence w/c</p>	Green	£4,875 allocated from SB budget Costs to be covered by COLC	Let's preserve the unique character of our city

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			repaired, project complete	23rd April			
COLC to adopt Article 7 direction to restrict permanent To Let signs	2017/18-2018/19	Kieron Manning	<p>Sep 2017: COLC Planning Team to survey area surveyed the area to gather evidence</p> <p>Oct-Nov 2017: Undertake consultation to gather views from local residents and businesses on introducing Article 7 direction</p> <p>Jan 2018: Responses to be collated and reported to Performance Scrutiny Committee</p> <p>Apr 2018: Submit a request to the report of State with evidence gathered for approval to implement the Article 7 Direction</p> <p>Apr 2019: Decision expected from Secretary of State</p>	<p>Survey complete</p> <p>Consultation carried out for 6 weeks, completed on the 29th Nov with 90 responses.</p> <p>Taken to Committee on the 16th January. The project was approved and members resolved that it be referred to Executive on the 26th Feb for approval.</p> <p>Application to the report of state underway and due to be submitted by the end of March.</p>	Green	Costs covered within existing Planning budgets	Let's preserve the unique character of our city
Repair cable boxes, remove redundant boxes and remove graffiti	2018/19	Paul Carrick	<p>Sep 2017: Seek agreement with Virgin media to fix broken cable boxes</p>	<p>Virgin media agreed to tidy up the brown boxes at the front of buildings. Work has commenced on St Andrews street.</p>	Green	£1672 secured from community chest for arts	Let's preserve the unique character of our city

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			<p>Dec 2017: LEAP to submit an application to the community chest for a community arts project.</p> <p>Dec 2017: Agree project plan with Virgin Media</p> <p>May 2018: LEAP to deliver project NB. Maybe subject to change</p> <p>Aug 2018: Project Complete</p>	<p>01 Dec 2017 LEAP/Investors board approved funding for community arts trail on media boxes.</p> <p>Meeting with LEAP/Neighbourhood Team/Virgin Media took place on 05 Dec 2017.</p> <p>Project plan agreed, work will commence on twenty boxes with an estimated completion date in August 2018.</p>		<p>project with match funding from LEAP</p>	
<p>Portland Street homes in multiple occupancy (HMOs) / Hermit Street</p>	2018/19	Paul Carrick	<p>Dec 2017: Warning letter sent to landlords to clear rear yards</p> <p>Dec 2017: Area inspected</p> <p>Jan 2018: Letter to landlords telling them vans need to move from rear and access is being withdrawn.</p> <p>Jul 2018: Installation of bollards</p> <p>Aug 2018: Large communal</p>	<p>Letter sent to landlords Dispute with landlord over access rights. Landlord requested to provide evidence. Project delayed until this is resolved.</p>	Amber	<p>Costs covered within existing enforcement budget.</p>	<p>Let's preserve the unique character of our City</p>

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			bins to be put behind properties by Biffa				
			Aug 2018: Project completion				
Removal of the damaged safety barriers at the High Street / Portland Street junction	2017/18	LCC Highways	Jun 2017: Lincolnshire County Council to include in programme of works for 17/18 removal of the safety barrier. Apr 2018: Removal of barriers, project complete.	Lincolnshire County Council confirmed barriers to be removed 2017/18., however, project delayed due to pressure to repair pot holes. Still on track for overall project completion by April.	Amber	Covered within Highways existing budget	Let's preserve the unique character of our City
Identify a suitable community use of the former playground site at Archer Street	2017/18	Lincoln Food Consortium/Neighbourhood Team	Apr 2017: Commence discussions with Green Synergy regarding use of the former Play area as green space Jun 2017: City of Lincoln Council to prepare a lease for the site. Oct 2018: Scope out potential interest with Partners for use of land.	Green Synergy does not currently have the capacity to take on the space and are in discussions with CAFÉ (Food group) and New Life Church regarding forming a consortium. The City of Lincoln Council property team has prepared a lease for the site ready for the consortium to sign if they decide to continue with the project. Lincoln Food consortium has also been offered the adjacent site under the bridge and are in	Amber	Currently seeking funding	Let's preserve the unique character of our City

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				discussion with Lincolnshire County Council regarding the former coal yard site on the opposite side of the East/West Link road			
To create an events space under the bridge	2017/18	Compassionate Lincoln/Neighbourhood Team	<p>Jun 2017: The first community ‘under the bridge’ event.</p> <p>Sep 2017: Submit funding application to the community chest for Christmas ‘under the bridge’ event</p> <p>Dec 2017: Hold Christmas ‘under the bridge’ film screening and event.</p> <p>Dec 2017-Dec 2018: Plan ongoing programme to promote the ‘under the bridge’ space as a community events space and seek funding for community arts programme.</p>	<p>Event organised by Compassionate Lincoln as part of a series of national community gatherings throughout the UK</p> <p>Funding successfully approved.</p> <p>Successful event held on 05 Dec 2017.</p>	Green	<p>Sponsorship secured from local businesses.</p> <p>£2,500 Community Chest grant secured for December event</p>	Let’s deliver a rich and varied cultural experience
Improve the appearance of 1 Portland Street (derelict)	2018/19	Hannah Cann	Ongoing: City of Lincoln Council Private Housing team working with owner of site to consider selling site for	Investors in Lincoln has explored developing the site, and is in discussion with the landowner.	Green	Officer time	Let’s make things happen

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site)			<p>development.</p> <p>Sept 17: Enforcement action to be issued to owner of site to cut back vegetation.</p> <p>Jan-Apr 18: Private Sector Housing Team to work with Investors in Lincoln/ land owner to identify a solution</p> <p>Apr 2019: Complete a site plan/options appraisal.</p>				
Sincil Drain Beautification project	2018/19	Investors in Lincoln/Kate Bell/ Neighbourhood Team	<p>Sep 2017: Prepare specification for feasibility study for improvements to Sincil bank.</p> <p>Nov 2017: Request proposals/quotes for feasibility study</p> <p>Jan 2018: Select consultant to undertake feasibility study</p> <p>TBC: Sustrans contract to commence. Date still to be confirmed by partnership.</p> <p>Further milestones to be added upon contract commencement</p>	<p>Specification complete</p> <p>Specification sent out and deadline for quotes 11 Dec 2017. Two quotes provided by Trevor Elvin and Sustrans.</p> <p>Investors meeting on 30 Jan 2018. Presentations delivered by applicants. Successful applicant agreed.</p> <p>City of Lincoln Council to discuss with Sustrans the possibility of extending feasibility study to include</p>	Green	<p>Investors in Lincoln agreed to fund £12k for the feasibility study.</p> <p>Also provisionally agreed to contribute to project delivery costs.</p> <p>Feasibility study to</p>	Let's cherish and enhance our natural environment.

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				<p>Chelmsford St/Hermit St/Portland St and additional cost required.</p> <p>Subject to agreement with Sustrans still tbc but will be completed over Spring/Summer 2018</p>		<p>identify alternative funding opportunities.</p>	
<p>Design Community Travel Zone</p>	<p>2018/19</p>	<p>LCC Highways</p>	<p>Mar 2018: Complete traffic survey on residents parking.</p> <p>Spring/Summer 2018: Develop a design for Sincil Bank that links into the strategic cycle network</p> <p>Dec 2018: Business case to be developed for LCC approval Date subject to change as dependant on Lincolnshire County Council</p> <p>Mar 2019: Consider introduction of residents parking</p>	<p>Underway</p> <p>Sustrans appointed. Completion date for the feasibility study TBC.</p>	<p>Green</p>	<p>Not applicable – partner led</p>	<p>Let's make things happen</p>

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Community hub, skills and enterprise theme							
Establish a Community Hub within Sincil Bank for short term	2017/18	Paul Carrick	<p>Sep 2017: Identify suitable building</p> <p>Nov 17: Prepare plans for work required and costs</p> <p>Jan 2018: Submit bid to Kier/Aaron/City of Lincoln Council Community Panel</p> <p>Mar 2018: Agree and sign Lease with LCC</p> <p>Apr 18: Refurbishment work to commence</p> <p>Apr 18: Relocate Neighbourhood Team to new hub</p>	<p>34 Portland Street identified.</p> <p>Complete, awaiting decision on bid to community grant scheme.</p> <p>Three year lease with first 12 months free drawn up by LCC</p> <p>Bid successful for the refurbishment work to be carried out by Kier/Aaron for a value of £8,586</p>	Green	<p>£12,000 COLC allocated from Sincil Bank budget</p> <p>£8,586 secured</p>	Let's help people feel safe and welcome in their communities
Develop a network of Community Hub Facilities for medium to long term	2017/18	Paul Carrick	<p>Jul 2017: Establish working group</p>	<p>Working group established including University of Lincoln, Education Business Partnership, LCC community cohesion, Development Plus, local Schools, Bridge Church, New Life Church, Green Synergy, residents, COLC,</p>	Green	Officer time	Let's make things happen

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			<p>Sep 2017: Undertake mapping exercise to identify existing community facilities and services</p> <p>Nov 2017: Lincolnshire Employment and Accommodation Project (LEAP) to present a options for a community hub to COLC at the Homes Working Group for Sincil Bank</p> <p>TBC: Alive Church / University of Lincoln to develop plans for a Food Hub (if progresses this needs to link with the LEAP project to avoid duplication)</p> <p>Dec 2018: LCFC Sport & Education Trust to submit expression of interest to the Big Lottery Place Based Social Action</p> <p>Feb 2018: Members to consider gifting a garage site</p>	<p>Mapping exercise completed.</p> <p>Currently scoping out a joint project to consist of a community space/training facility/incubation units for start-up businesses, shop and café on Palmer Street Garage site, the old Auction House, the old coal yard/Archer St play area.</p> <p>Initial conversations taken place with Alive Church, further work required to bring various interested partners together</p> <p>Expression of Interest submitted</p> <p>Report due to go to Exec Committee on the 26th</p>			
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		<p>to LEAP to provide move on accommodation (this isn't part of the Sincil Bank community hub project but will identify the appetite for Members to gift land, which is needed for both the LEAP proposal.</p> <p>TBC: Directorate of Housing and Regeneration to make recommendation on LEAP land allocation after the above.</p> <p>Feb 2018: LCFC Sport & Education Trust to receive a funding response for Place Based Social Action</p> <p>Apr 2018: University of Lincoln bid response from the Arts Council on setting up a social enterprise hub.</p> <p>Additional milestones to be added subject to Directorate of Housing and Regeneration recommendation, University of Lincoln bid and programme for</p>	<p>March</p> <p>LCFC SET received notification that they have been successful and are now in Phase 1 of the scheme. Further information to be released following an induction meeting on the 15th March.</p> <p>UoL application resubmitted 1/3/2018, awaiting a response from Arts Council.</p>		<p>£5,000 lottery fund secured</p>	
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			place based social action agreed.				
Community Chest	17/18-18/19		<p>May 2017 Set up Community Chest</p> <p>Jun 2017 Launch Community Chest</p> <p>Jul 2017 Sincil Bank Neighbourhood Board to decide on first round of projects</p> <p>Oct 2017 – Sincil Bank Neighbourhood Board to decide on second round of projects</p> <p>Feb 2018 Sincil Bank Neighbourhood Board to decide on third round of projects</p> <p>Jun 2018 Sincil Bank Neighbourhood Board to decide on third round of projects</p> <p>First year of Community Chest complete. Milestones to be added for 2nd year</p>	<p>Complete</p> <p>Done</p> <p>6 Projects submitted, 4 successful</p> <p>9 Projects submitted, 4 successful</p> <p>6 Projects submitted, 4 successful</p>		<p>£10,000 COLC</p> <p>£40,000 Investors in Lincoln</p>	

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Homes theme							
Sincil Bank Masterplan	2017/18	Kate Bell	<p>Jul 2017: Establish homes working group</p>	<p>Working group established and first meeting held. Members include local residents, COLC, University of Lincoln, landlords and agents, chaired by Lincoln Community Land Trust. Initially meetings to take place on a 6 weekly basis.</p>	Green	Officer Time	<p>Let's build a strong, viable and prosperous future for Lincoln.</p> <p>Let's make things happen</p>
			<p>Sep 2017: Prepare a masterplan of the area</p>	<p>Masterplan prepared with the following information:-</p> <ul style="list-style-type: none"> • Key opportunity sites and potential usage • Empty homes • F and G standard assessment procedure (SAP) rated properties • Homes of multiple occupancy • Identify streets with problems such as car parking, bins left on street, To Let signs, redundant utility 			

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				<p>boxes/cables, fly-tipping.</p> <ul style="list-style-type: none"> • Organisations based in the area • Training facilities provided • Underused/empty commercial buildings • Open space/derelict sites <p>To be updated as delivery of the revitalisation programme progresses.</p>			
Hermit Street Garage Site	2017/18	Kate Bell	<p>Sep–Apr 2018: Complete Options appraisal for garage sites</p> <p>Apr 2018: Prepare site plan for approved option.</p> <p>More milestones to be added based on outcome of the options appraisal.</p>	<p>Currently Scoping out opportunities for the site to include:-</p> <ul style="list-style-type: none"> Open Car Park Student Accommodation Quality Housing Live/Work Units Retain as garage space <p>Draft Options appraisal presented to Sincil Bank Internal Working Group meeting on the 12th Feb and homes Working Group on 27th March.</p>	Green	Officer Time	Let's build a strong, viable and prosperous future for Lincoln.

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<p>Palmer Street/Chelmsford Street garage site considered for re-development</p>	<p>2017/18</p>	<p>Kate Bell</p>	<p>Sep 2017: Prepare a masterplan of the area.</p> <p>Nov 2017: Prioritise sites</p> <p>Jan 2018: Start consultation on Lincolnshire Employment and accommodation Project (LEAP) proposal</p> <p>Apr 2019: Complete Options appraisal</p> <p>Milestones to be added on completion of options appraisal</p>	<p>Masterplan complete</p> <p>Hermit St identified as the priority site requiring regeneration in the short to medium term. Palmer St/Chelmsford St will be long term project expected to be completed in 3-5 years.</p> <p>At the January Homes working group meeting LEAP presented an outline proposal for a community hub, shop, incubation units for start-up businesses and accommodation for Palmer Street Garage site.</p>	<p>Green</p>	<p>Officer time</p>	<p>Let's make things happen</p>
<p>Empty Homes</p>	<p>2017/18</p>	<p>Hannah Cann</p>	<p>Apr 2018: City of Lincoln Council to approve empty homes strategy.</p> <p>Further milestones to be added on approval of the strategy.</p>	<p>Executive report due on the 26 Mar 2018.</p>	<p>Green</p>	<p>Officer time. Budget will need to be secured if project to be delivered</p>	<p>Let's improve housing conditions for all.</p>
<p>Continue to</p>	<p>2017/18</p>	<p>Hannah</p>	<p>Apr 2017: Grant approved</p>	<p>Grant received 09 Jun</p>	<p>Green</p>	<p>£440,846</p>	<p>Let's</p>

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<p>take (and publicise) enforcement action where rented accommodation fails to meet minimum health and safety standards</p>		<p>Cann</p>	<p>Jul 2017: Complete Project Plan</p> <p>Aug 2017: Launch new scheme</p> <p>Mar 2019: 3,000 inspections completed.</p>	<p>2017.</p> <p>Scheme launched on 07 Aug 2017.</p> <p>As of Mar 2018, 519 properties have been inspected.</p> <p>On target to meet milestone.</p>		<p>grant secured from Controlling Migration Fund</p>	<p>improve housing conditions for all.</p>
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